

*Town of Otis*  
**Select Board/ Board of Health**  
**Meeting Minutes**  
*Conference Room, 1 North Main Rd., Otis, MA*  
**Wednesday, May 27, 2026, at 6:30 PM**

This meeting will be held in person at the location provided on this notice. Members of the public are welcome to attend. A remote option is offered via zoom with the link provided below.

Please note that while an option for remote participation is being provided as a courtesy, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Anyone with interest in any specific item should plan in person attendance. This meeting is being recorded.

Topic: Select Board

Time: May 27, 2026 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89055571032?pwd=nIoGAOeQOmUdnjNB3tVbBUWGpUX3Yz.1>

Meeting ID: 890 5557 1032

Passcode: 841486

**Attendance:** Gary Thomas, Larry Southard, Terry Gould, Brandi Page, Lisa D’Orazio, B.J. O’Brien and Joktan Torres. On Zoom: Michael Miller and Matthew Puntin.

**Call to Order:** 6:30 PM.

**Approval of Minutes:** The minutes from May 5<sup>th</sup> and May 12<sup>th</sup> were approved as written.

**Election & Town Meeting Results:** Gary recapped that all town meeting articles passed except article 19 to fund the new Library. For the election results he read through the newly elected names with their positions and stated that question 1 failed and question 2 passed. He made a motion to nominate Terry as Chair for the annual reconstituting of the Board. Larry seconded and the motion passed. Terry took over running the meeting. Brandi said what a great job Lyn O’Brien did with both town meeting and the election. The Board agreed.

**Town Hall Roof Bids:** Brandi stated there were 6 bids received for the roof project. Two were incomplete, two were over budget and two were within budget. The lowest most responsible and responsive bidder was Gold Seal Roofing LLC. References were checked and Brandi asked for a motion to award the project to Gold Seal Roofing LLC for \$583,500 accepting add alternate 1 and deduct alternates 1 & 2. Motion was made and seconded, vote 3-0. Motion passed.

**One Day Liquor Licenses:** The Board reviewed the application for the Grouse house for June 13<sup>th</sup> (Community Day). They did not have any concerns. They reviewed the application for the Soccer Camp for 8/14 & 8/15 (Fantasy Camp). Again there were no concerns. Terry made a motion to approve both, Gary seconded and the motion passed, vote 3-0.

**Bartows Septic Extension Request:** The Board reviewed the agreement that had been prepared based on the discussion from the previous meeting. Jim Wiluscz was good with the draft. Brandi had sent it to Town Counsel but had not heard back yet. Gary made a motion to approve the

agreement pending no concerns from Town Counsel. Larry seconded, motion passed, vote 3-0. Larry asked if Matt Puntin had visited the site. Matt said he would this week now that the agreement was in place.

**Recent & Upcoming Events:** Otis Celebration Day is planned for June 13<sup>th</sup>.

**Review & Approval of Warrants:** Payroll and vendor warrants are on the table for signature.

**Not Anticipated by the Board:** Brandi informed the Board there is an ongoing septic compliance issue on Hayre Island. Jim and several state agencies are in the loop and she will keep them updated. We also had an additional complaint about the status of the house with all the junk in the yard on West Center Road.

**Adjourn:** At 6:55 PM.